



# ISO 9001:2015 Lead Auditor QMS Training Course

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# Why Bakkah?

Is a Saudi management consulting and education company that offers a wide range of products and services. We develop solutions tailored to our customer's needs.

Our team of highly experienced, certified professionals help your reach the best decisions that ensure you realize optimum business profits by delivering projects on time, cost, and quality. We pride ourselves in having the skills and knowledge based on best industry practices that enable us to provide a myriad of solutions for business strategy to the most functional and operative areas.

## Bakkah in Numbers











## Course Objective

- The ISO 9001 Lead Auditor training enables you to develop the necessary expertise to perform a Quality Management System (QMS) audit by applying widely recognized audit principles, procedures and techniques. During this training course, you will acquire the knowledge and skills to plan and carry out internal and external audits in compliance with ISO 19011 and the certification process according to ISO/IEC 1-17021.
- Understand the operations of a Quality Management System (QMS) based on ISO 9001
- Acknowledge the correlation between ISO 9001 and other standards and regulatory frameworks
- Understand the auditor's role to: plan, lead and follow-up on a management system audit in accordance with ISO 19011
- Learn how to lead an audit and audit team
- Learn how to interpret the requirements of ISO 9001 in the context of a QMS audit
- Acquire the competencies of an auditor to: plan an audit, lead an audit, draft reports, and follow-up on an audit in compliance with ISO 19011



## Course Methodology

### Online Training

-  7 Days - Online Training
-  Pre & Post Assessment
-  Practice Test
-  Group activities after each lesson
-  Access to additional references – Glossary/Recommended Reading
-  Material language will be in English





## Targeted Audience



- Auditors seeking to perform and lead Quality Management System (QMS) certification audits
- Managers or consultants seeking to master a Quality Management System audit process
- Individuals responsible for maintaining conformance with QMS requirements
- Technical experts seeking to prepare for a Quality Management System audit
- Expert advisors in Quality Management



## Course Outline



### Introduction

- Introduction to Quality Management Systems (QMS) and ISO 9001
- Standards and regulatory frameworks
- Certification process
- Fundamental concepts and principles of quality management
- Quality Management System (QMS)



### Audit principles, preparation and launching of an audit

- Fundamental audit concepts and principles
- Audit approach based on evidence and risk
- Initiating the audit
- Stage 1 audit
- Preparing the stage 2 audit (on-site audit)



### On-site audit activities

- Stage 2 audit
- Communication during the audit
- Audit procedures
- Creating audit test plans
- Drafting audit findings and nonconformity reports



### Closing the audit

- Audit documentation and quality review
- Closing the audit
- Evaluation of action plans by the auditor
- Beyond the initial audit
- Managing an internal audit programme
- Competence, evaluation and closing the training



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